

Friends of Country Day

Meeting Minutes

August 10, 2011 6:30 pm.

Present: Ivette Ogden-President, Jennifer Williams-2nd Vice President, Theresa Comparetto-Secretary, Dawn LeBlanc-Treasurer, Stephanie Armstrong-Pre-Primary, David Siracusa-Special Programs/Enrichment, Bruce Danielson-School Administration

Board of Directors Report:

- PTSA calendar has been approved by the school and was sent out last week in an email.
- Meet and Greet to be held August 19th. PTSA will have an information/volunteer sign up table at the meet and greet.
- PTSA minutes can now be uploaded by Ivette Ogden-President of the PTSA.
- Directory form has been emailed to the parents and all submissions will be done electronically.
- Winter Social/Auction will be held on Friday, November 4th at Tapas Garden & Bistro on Gulf Boulevard in Indian Rocks Beach. Ivette and Dawn are still negotiating the details on pricing, etc. The PTSA will need help gathering contributions, some contributions already coming in. PTSA has a contribution letter available for volunteers to use in getting contributions. There will be art items from students this year and Bruce Danielson will be the auctioneer. There will be several live auction items and some raffle items. Kendra is getting past auction information from Nicole Piccarreto.
- Room Director updates: Open positions are in P3, C1, C3, Communications, Special Events and Fundraising. Ivette will talk to Mrs. Goodridge and Mrs. Metka for suggestions on filling P3, C1 and C2 positions. Positions filled are David Siracusa for Special Programs representative and Stephanie Armstrong for Pre-Primary representative.
- Enrichment and Party Funds: a vote has been taken and approved to give the new 4th grade classroom a separate party fund and enrichment fund for the 2011/2012 school year. Voted and approved by: Email votes: Susy Cabral, Cassie Dixon, Hank Houser, Francis Winstead, Patrizia El-Yousef; Phone Vote: Kendra Neter; Board Meeting Votes: Ivette Ogden, Jennifer Williams, Theresa Comparetto, Dawn LeBlanc, Stephanie Armstrong, David Siracusa.
- Back to School Breakfast for Teachers: PTSA will host the Teachers Back to School Breakfast to be held on Monday, August 15th at 8:00 am. The breakfast will be held in the Middle School building and include, bagels, coffee, home baked treats, juice, tea and a fruit basket. The entire FOCD board has been invited to participate and show our support for the teacher's first day of work. Mr. Gillette has agreed to let the PTSA host the breakfast and for the board to introduce themselves and help the teachers get the classrooms ready for the school

year. FOCD will also present the teachers with a plant as a welcome back gift and they will be told of the enrichment and party funds for the rooms.

Committee Reports:

- Communications- need a coordinator, this person will run communications through Kendra Neter in the school office.
- Special Events- need a coordinator, possibly asking Gila to hold this position. Back to School Breakfast is a special event, Ivette has sent out an email asking for a coordinator for this event.
- Fundraising- need a coordinator. Wreaths will be brought back this year as a fundraiser, the school is fine with this fundraiser. Ivette sent for information from Sherwood Forest for the wreath fundraiser. Social/Auction will be headed up by Ivette Ogden and Dawn LeBlanc. Golf Tournament to be held on 4/28/2012 at Bardmoor Country Club.
- Treasury- Dawn has provided the board with a Treasury Report. Dawn will get more information on the Target Red Card as a silent fundraiser.

New Business:

- Ambassador Program- this program will help new families to the school with any questions or information that they may need. Heather has provided the board with a list of new families to the school. Stephanie Armstrong will call the new Pre-Primary parents, David Siracusa will call the new C1 and C2 parents. Ivette will email the parent ambassadors with the Parent 101 information that is located in the back of last school years directory to help with any questions that may arise.
- Year book-need a year book committee. Dawn will look into information on doing a soft-sided year book.
- Facebook-FOCD is on facebook, suggest the page and share with your friends.
- Cards- FOCD will send out a card to parents of the school that welcome a new baby. Bruce Danielson said it was OK to run the postage for these card(s) through the school.
- Friends of Country Day Shirts- Ivette has gotten a quote from Allen's Sportswear for polos and t-shirts. Stephanie will also get a quote from the company that provides Innovisions shirts. The shirts would be worn to FOCD events.
- David Siracusa has suggested a Monopoly Night social event.

Next Board Meeting: Wednesday September 7th, 2011 at 3:30 pm